



Royal Borough of Greenwich Safeguarding Adults Board

Joint Strategic Plan and Action Plan 2017-2020

Strategy Version Log:

Version	Date	Summary of Changes
Version 1	03/17	Agreed at Board

Action Plan Version Log:

Version	Date
Version 1	03/17
1.2	06/17
1.3	07/17
1.4	07/17
1.5	08/17
1.6	09/17
1.7	09/17
1.8	12/17
1.9	04/18
1.10	06/18
1.11	08/18

Contents

Introduction from the Independent Chair.....	4
The Legal Framework.....	5
Royal Borough of Greenwich Needs Assessment	5
Sub-Groups.....	6
Our strategic priorities.....	7
Empowerment	
The outcomes we want to achieve.....	7
Priorities.....	7
Prevention	
The Outcomes we want to achieve.....	7
Priorities.....	7
Proportionality	
The Outcomes we want to achieve.....	8
Priorities.....	8
Protection	
The Outcomes we want to achieve	8
Priorities	9
Partnership	
The Outcomes we want to achieve.....	9
Priorities.....	9
Accountability	
The Outcomes we want to achieve.....	9
Priorities.....	9
Action Plan for 2017/20.....	10

Introduction from the Independent Chair

The Care Act 2014 requires Safeguarding Adult Boards to develop and publish its Strategic Plan each financial year which should address both short and long-term goals. The Board must set out how it will help people in Greenwich and the actions that will be taken to improve the safeguarding of adults in the Borough.

Safeguarding Adult Boards must consult with their local Healthwatch and involve the local community in developing the strategic plan. 'The local community has a role to play in the recognition and prevention of abuse and neglect, but active and on-going work with the local community is needed to tap into this source of support' (*Care and Support Statutory Guidance: Issued Under the Care Act 2014*).

To develop this strategic plan a 'Setting New Priorities Event' was held on 9 January 2017 with members of the Safeguarding Adults Board and the Leadership Executive Group. This included representatives from Healthwatch, Greenwich Inclusion Project (GrIP), Greenwich Action for Voluntary Service and Greenwich Association of Disabled People. The 6 key principles of safeguarding defined in the Care Act 2014 formed the framework around how the priorities for safeguarding adults in Greenwich were to be identified.

A 'Challenge' event was also held on 9 February 2017 where members of the Safeguarding Adults Board continued work to agree the priorities for the Joint Strategic Plan for 2017-2020 and develop the action plan for 2017-18.

Excellent work has been undertaken over the past year by the voluntary sector (GrIP and GAVs) in raising awareness of safeguarding adults within the Borough. A community engagement event, organised and led by GrIP was held on 1 March 2017 where reporting of community group briefing sessions on safeguarding adults and actions that the Safeguarding Adults Board should prioritise were discussed.

This Joint Strategic Plan sets out the outcomes that the Safeguarding Adults Board want to achieve and its priorities and actions for the next three years. Progress will be monitored throughout the year at the Safeguarding Adults Board and reported in the Annual Report. The Strategic plan for 2017-20 will be reviewed and updated in January/February 2018 and 2019.



Mark Godfrey
Independent Chair
Safeguarding Adults Board
Royal Borough of Greenwich

The Legal Framework

The Care Act 2014 defines the statutory framework for safeguarding adults. Central to this is the concept of Making Safeguarding Personal through person centred and outcome focused practice. The Care Act requires each local authority to:

- ✓ Make enquiries, or cause others to do so, if it believes an adult is experiencing, or is at risk of, abuse or neglect. An enquiry should establish whether any action needs to be taken to prevent or stop abuse or neglect, and if so, by whom.
- ✓ Set up a Safeguarding Adults Board
- ✓ Arrange, where appropriate, for an independent advocate to represent and support an adult who is the subject of a safeguarding enquiry or Safeguarding Adult Review (SAR) where the adult has 'substantial difficulty' in being involved in the process and where there is no other suitable person to represent and support them
- ✓ Co-operate with each of its relevant partners (as set out in Section 6 of the Care Act) in order to protect the adult. Each relevant partner must also co-operate with the local authority.
- ✓ The Safeguarding Adults Board has a statutory responsibility to:
 - Publish a strategic plan for each financial year that sets how it will meet its main objective and what the members will do to achieve this.
 - Publish an annual report detailing what the SAB has done during the year to achieve its main objective and implement its strategic plan.
 - Conduct any safeguarding adults review in accordance with Section 44 of the Act

Royal Borough of Greenwich Needs Assessment

- The majority of the borough is made up of working age adults (16-65), 20% are under 16 and 10% are over 65.
- The population of Greenwich is set to increase by around 67,000 in the next 10 years which is predominantly due to the regeneration of the Woolwich Arsenal and Greenwich peninsular sites. Although the increase in housing will attract mainly young professionals, the statistics indicate that people over 65 is set to increase the most by 2026.
- The life expectancy in Royal Borough of Greenwich is slightly behind the national average however only marginally, and with the expectation that the population of over 65 is set to increase we can estimate that there will be a large requirement for health and social care input from this section of the community in the near future.
- The Royal Borough of Greenwich is an ethnically diverse borough with over 38% of the population coming from a non-white ethnic group; however this is not reflected in the numbers of Safeguarding Adults concerns received, with non-white groups underrepresented in referrals. However, this figure is now increasing due to positive community engagement projects and the Board feels that this should continue to be a main priority for the strategic plan going forward.

- According to the census 2011 statistics around 15% of the population of Greenwich consider themselves to have a disability or a long-term health condition and would rate their health between fair and very bad. This equates to just over 40,000 residents who would potentially be accessing health and social care services.
- The majority of safeguarding concerns (68%) were regarding adults over 65 and 32% were aged between 18-64. The majority of concerns were raised around women (61%) compared to men (39%).
- The most common type of abuse in the borough is neglect (47%) followed by physical abuse. There is a very low number of cases of discriminatory abuse reported which could be due to the lack of engagement from minority ethnic groups. There are also small numbers of concerns received regarding the new Care Act abuse categories of Modern Slavery, domestic abuse and Self-neglect. It is felt by the Board that more work needs to be done to educate and inform staff to promote referrals of these abuse types.
- In terms of deprivation, Royal Borough of Greenwich is ranks 78th out of 326 Local authorities in England, where 1 is most deprived and 326 is least deprived. Royal Borough of Greenwich ranks 14th out of all the London boroughs.
- According to the Joint Strategic Needs Assessment (JSNA) Areas identified as concerns locally and which have links with Safeguarding Adults are Domestic abuse, burden on carers, alcohol misuse and common mental illness, which refers to conditions such as anxiety and depression.

Sub-Groups

At the Challenge Event held on 9th February 2017 the Board undertook an exercise to identify any changes to the current Sub group arrangements. The Board agreed that the introduction of a Communication and Engagement sub-group would be a welcome addition to the Board and ensure that the service user voice is heard. The Board also agreed that each group should have a co-chair arrangement whereby there is a multi-agency approach. A following meeting was held on 15th March 2017 with all co-chairs to identified actions applicable to each sub-group; this will then form the Terms of reference for each sub-group and give clear achievable outcomes and timeframes.

The Agreed Sub-Group arrangements are

Communication and Engagement

Performance

Learning and Development

Quality Assurance

Safeguarding Adults Review Evaluation Group (SEG)

Our strategic priorities

Following from our analysis of need and setting new priorities event with a range of stakeholders, the SAB has identified a range of strategic priorities. These are detailed below and supplemented by further outcomes to ensure compliance with The Care Act 2014.

Empowerment

The outcomes we want to achieve

- Ensuring the person is at the centre of the safeguarding process by asking adults at risk what they want to achieve from safeguarding interventions and supporting them to achieve this.
- Ensuring Safeguarding adults information and advice is accessible to adults and their families and carers.
- Ensuring statutory bodies obtain feedback about the adult's experiences of safeguarding procedures.
- Ensuring that adults, their families and carers know about the different types of abuse and neglect, understand the responsibility to report concerns and knowing how to do so.

Priorities

- Developing mechanisms to engage people using service in the SAB.
- Ensuring there is clearly expressed guidance material for potential service users.
- Developing and implementing discovery interviews to capture service users feedback from Safeguarding adults enquiries.
- Raising public awareness ensuring accessible information and advice is available to help adults, families and carers prevent abuse or neglect from happening and understanding of the consequences of abuse

Prevention

The outcomes we want to achieve

- Ensuring systems are in place that allow the identification of patterns and trends including low level concerns and that these are shared with relevant partners.
- Reducing the likelihood of abuse and neglect through the provision of safe, high quality services delivered by well-trained staff and organisations that understand how to prevent abuse
- Raising awareness with residents and professionals of the risks associated with vulnerable people being groomed for involvement in extremist or terrorist activity, and knowing how to report concerns.
- Ensuring lessons are learnt from Safeguarding Adults Reviews (SAR's) to reduce the likelihood of similar events occurring again.
- Remediating abuse/ extremist/ offending attitudes and behaviour.

Priorities

- Raising awareness around trigger alerts and how these concerns can be shared with partners in order to ensure early identification of possible abuse.

- Reviewing the Multi-agency training around Safeguarding Adults awareness for professionals, voluntary sector and the public, ensuring that the training is fit for purpose and addresses new types of abuse.
- Ensuring that the recruitment process for staff across all organisations includes questions around Safeguarding.
- Continuing to raise awareness and understanding of the PREVENT agenda and how to refer.
- Implementing a clear lesson learnt process which ensures that learning is cascaded to front line staff.
- Ensuring perpetrators of abuse/ offenders have appropriate access to services in the community, especially for vulnerable adults who require care and support.

Proportionality

The outcomes we want to achieve

- Ensuring risk assessments are followed by appropriate protection planning, applying a principle of the least restrictive intervention that will address the risk.
- Enabling Adults, their families and carers, as appropriate to the circumstances to manage risks themselves and be supported to engage in positive risk taking.
- Considering and addressing Issues relating to capacity and DoLS ensuring that decisions are made in the best interests of the individual and least restrictive options sought. Continuing to focus on adults with learning disabilities admitted to assessment and treatment units.
- Ensuring cases of self-neglect (including hoarding) are responded to giving due regard to issues around capacity, choice, independence and public safety.

Priorities

- Streamlining the investigation process and ensuring the safeguarding response across partner organisations is consistent and proportionate.
- Ensuring the empowerment of individuals and carers to make informed and safe decisions.
- Receiving regular reports on progress of the Transforming Care Partnership.
- Improve arrangements between housing and adult services to more easily identify those of self-neglect.

Protection

The outcomes we want to achieve

- Ensuring people are protected when they are unable to protect themselves and support to make decisions about how they live their lives.
- Ensuring that the Board listen to people who are at risk of abuse to clearly identify what it is they want to help them feel safe.
- Developing processes to make it easier for people to report abuse, ensuring they receive a good-quality service when they do and that all groups have equal access to safeguarding and protection.

- Ensuring that statutory agencies work to address the types of abuse that have been under-reported, including domestic abuse and modern slavery.

Priorities

- Ensuring adults at risk are aware of their right to advocacy and to empower people who lack capacity to be involved in the safeguarding process.
- Ensuring that Making Safeguarding Personal is at the centre of the safeguarding process across the borough.
- Continuing to raise awareness in the community and strengthen links with voluntary agencies.
- Organising Joint Adults and Children's conferences to raise awareness of cross cutting issues such as Modern Slavery, Human Trafficking and Forced Marriage.

Partnership

The outcomes we want to achieve

- Building upon existing links between the SAB and other key partnerships including the Children's Safeguarding Board, the Health and Wellbeing Board and Safer Greenwich Partnership.
- Ensuring that all partner agencies are equipped to identify and report abuse and neglect and provide a consistent and effective response.
- Ensuring a strong commitment/ assurance from strategic leaders across partner organisations e.g. NHS, Local authority, Police and prisons to deliver effective multi-agency safeguarding.

Priorities

- Work with children's services to align annual reports and host joint events.
- Implement the information sharing protocol and ensure there are clear governance arrangements in place.
- Ensure that a mechanism is built into the Board meetings for agencies to report potential concerns and future challenges.
- Ensure that all Board members have a system of cascading down information through their organisations and ensuing multi agency safeguarding.

Accountability

The outcomes we want to achieve

- Receiving reports from partner agencies to assure the board of local arrangements for delivering safeguarding.
- Continuing to identify areas where further work is needed through performance management, quality assurance and improving safeguarding arrangements.

Priorities

- Ensure all SAB members are aware of their responsibility to the board and hold each other to account.
- Review through multi-agency audits quality assurance processes.
- Develop appropriate monitoring arrangements that are objective and measurable

Action Plan for 2017/20

This table sets out the actions that SAB partners are committed to for 2017-20 in order to progress towards achieving the outcomes set out above. The action plan will be updated quarterly to reflect progress and refreshed annually, taking account of the emerging priorities of the Health and Wellbeing Strategy.

PRIORITY 1- EMPOWERMENT				
Ref	Action	Activity	Lead Agency/ SAB Member	Deadline and progress RAG
1.1	Ensuring the person is at the centre of the safeguarding process by asking adults at risk what they want to achieve from safeguarding interventions and supporting them to achieve this. <ul style="list-style-type: none"> Developing mechanisms to engage people using service in the SAB. Quality Assurance, Learning and Development, Communication and Engagement			
	Establish a Communication and Engagement group as part of the Safeguarding Adults Boards Sub-Groups in partnership with voluntary sector organisations.	Sub-group established and co-chaired by GriP and Healthwatch Board members. Plan to merge childrens board and Adults Board Communication and Engagement Sub-groups.	GriP/Healthwatch	2017-18
	Scope the best mechanisms for effective service user engagement. Recognising engagement is a 2 way process.	Anonymous questionnaire undertaken at Safeguarding Adults week which will be fed back into C&E group and L&D sub-group. L&D will find any research which has already been undertaken. Members of the QA sub-group to identify local forums with which the C&E sub-group can engage. C&E to ask partners to present ways they engage service user feedback.	Completed by Helen Bonnewell L&D Sub-group/ C&E sub-group	2017-18
1.2	Ensuring Safeguarding adult's information and advice is accessible to adults and their families and carers. <ul style="list-style-type: none"> Ensuring there is clearly expressed guidance material for potential service users. 			

	Communication and Engagement			
	Communication and Engagement Sub-Group to create user led development of information such as leaflets and posters.	C&E sub-group will take documents to service users groups once produced.		
	Creating an easy read version of the Annual report so that the work of the board is more accessible and relevant to the public.	Annual report and easy read published 2016/17	Board Manager	2017-18
1.3	<p>Ensuring statutory bodies obtain feedback about the adult's experiences of safeguarding procedures.</p> <ul style="list-style-type: none"> Developing and implementing discovery interviews to capture service user's feedback from Safeguarding adult's enquiries. <p>Performance, Quality Assurance and Communication and Engagement</p>			
	Discovery interviews to be re-introduced using Key lines of Enquiry (KLOE's) and feedback reported back to the board.	<p>A quality audit has been undertaken of safeguarding forms on FWi during Qtr 3/4.</p> <p>Audit tool has been shared with Oxleas NHS Foundation Trust .</p> <p>Communication and Engagement Sub-group to undertake discovery interviews to establish service users experience of Safeguarding.</p>	<p>Peter Davis</p> <p>C&E Sub-group</p>	2017-18
1.4	<p>Ensuring that adults, their families and carers know about the different types of abuse and neglect, understand the responsibility to report concerns and know how to do so.</p> <ul style="list-style-type: none"> Raising public awareness ensuring accessible information and advice is available to help adults, families and carers prevent abuse or neglect from happening and understanding of the consequences of abuse. <p>Learning and Development and Communication and Engagement</p>			
	Safeguarding Adults Week 2017 to include public awareness events which will promote Safeguarding and ensure that information is accessible.	Safeguarding week 2017 completed with public display in General Gordon Square utilising the big screen.	Board Manager with support from partner agencies	complete
	Safeguarding adults will be represented at local events such as Great Get Together/ Armed forces Day and social isolation events etc to continue to raise awareness with the public in 2017	Stall held at Great Get Together/Armed Forces Day 2017.	Board Manager	complete

	Safeguarding Adults Month 2018 to ensure partners are engaged and events are held for community groups.	Steering group has been set up to organise Safeguarding Adults month and feed into the C&E sub-group	Board manager an Steering Group	
	Continue the service user engagement work.	Safeguarding was a core theme at the LD Have Your Say Day including a presentation and workshops. Grip raising awareness project is continued into year 2. Faith leader's event held in November 2017 with future follow up work planned.	Robert Templeton/Peter Davis	Engagement on-going
	Building upon commissioning data and activity and develop a plan for public engagement for all communities/groups			2017-18

Priority 2- PREVENTION				
Ref	Action	Activity	Lead Agency/ SAB Member	Deadline and progress RAG
2.1	Ensuring systems are in place that allow the identification of patterns and trends including low level concerns and that these are shared with relevant partners. <ul style="list-style-type: none"> Raise awareness around trigger alerts and how these concerns can be shared with partners in order to ensure early identification of possible abuse. Performance and Quality Assurance			
	Proactive identification of potential victims- Across agencies e.g. DA/ cuckooing/ neglect/ exploitation.	Information on Cuckooing panel included in SAB newsletter	Stuart Nicholls	
	Work with the GP Hubs to identify people at high risk.	Presentations'/training delivered to 2 of 4 GP Consortia and Ferryview medical centre, others scheduled.	Peter Davis/Andrew Coombe	2017-18

	Improving arrangements for receiving provider concerns and commissioning to Liaise with GP/ syndicates to share information and intelligence on safeguarding.	Continued engagement with the GP Hubs/Syndicates to raise awareness. 2 sessions already completed		
2.2	<p>Reducing the likelihood of abuse and neglect through the provision of safe, high quality services delivered by well-trained staff and organisations that understand how to prevent abuse</p> <ul style="list-style-type: none"> ▪ Reviewing the Multi-agency training around Safeguarding Adults awareness for professionals, voluntary sector and the public, ensure that the training is fit for purpose and addresses new types of abuse. ▪ Ensure that the recruitment process for staff across all organisations includes questions around Safeguarding. <p>Performance, Quality Assurance and learning and Development</p>			
	All staff to receive the appropriate level of training (Safeguarding Awareness, Enquiry officer or Safeguarding Adults Manager).	Safeguarding Training Programme refreshed by L&D sub-group. Courses available for all council staff.	L&D sub-group	on-going
	Develop a GSAB Multi-agency Competency Framework	Competency framework developed and signed off at December 2017 SAB	L&D Sub-Group	Complete
	Staff training attendance to be monitored within multi-agency performance report	Development undertaken at the London Professionals group	Performance sub-group	2017-18
	All Job descriptions across agencies to include safeguarding and job interviews/ inductions to include safeguarding.	<p>Ask all member organisations of the SAB to confirm that safeguarding is included in JDs and recruitment procedures. Consider undertaking an audit to confirm.</p> <p>Commissioning and Quality Team to review the information they review during quality monitoring visits to confirm that JDs and HR processes include safeguarding.</p> <p>This to link in with the launch of the refreshed Recruitment toolkit.</p>	<p>All</p> <p>Jason McCulloch</p> <p>PSW</p>	

	Identify methods of training for groups across the partnership with a particular focus on GPs	Training programme designed for GPs 2 syndicates already received training. (All Saints, Ferryview and Eltham syndicate)		2017-18
2.3	<p>Raising awareness with residents and professionals of the risks associated with vulnerable people being groomed for involvement in extremist or terrorist activity, and knowing how to report concerns.</p> <ul style="list-style-type: none"> Continuing to raise awareness and understanding of the PREVENT agenda and how to refer. <p>Learning and Development and Communication and Engagement</p>			
	Producing a leaflet for all staff (and residents) around the PREVENT agenda.	PREVENT leaflet was previously produced- HB to find and share with C&E sub-group.	Helen Bonnewell	
	Develop a local protocol for RBG to deliver on the PREVENT agenda.	Helen to look at producing a protocol along with the Prevent coordinator- with details of how to refer to channel panel etc. L&D to look at commissioning some training around Prevent for staff.	Helen Bonnewell / L&D Sub-Group	
2.4	<p>Ensuring lessons are learnt from Safeguarding Adults Reviews (SAR's) to reduce the likelihood of similar events occurring again.</p> <ul style="list-style-type: none"> Implementing a clear lessons learnt process which ensures that learning is cascaded to front line staff. <p>Learning and Development and Safeguarding Adults Review Evaluation Group</p>			
	Lessons learnt policy to be developed to clearly identify how learning events are facilitated and how learning is shared with partners.	Learning Event policy written and implemented. Learning events to try and link in with SI's process so work is not duplicated.	PSW/ Peter Davis	2017-18 complete
	Learning events to be facilitated and lessons shared	PSW has facilitated 3 learning events (2x adults and 1x children's)	SEG	On-going action for learning events
	SARs to be uploaded onto the SAB website and learning to be included in the quarterly SAB newsletter.	No SARs completed to date- anticipate completion of 2 SARs imminently.	SAB Manager	2017-20

	Feedback on learning from RBG SARs will be presented at learning events.	No SARs completed to date- anticipate completion of 2 SARs imminently.		
2.5	Remediating abuse/ extremist/ offending attitudes and behaviour. <ul style="list-style-type: none"> Ensuring perpetrators of abuse/ offenders have appropriate access to services in the community, especially for vulnerable adults who require care and support. Quality assurance, Learning and Development, Communication and Engagement			
	Exploring the service provision for perpetrators			
	Identify what is available for alleged perpetrators	CLDT provide a range of therapies (group and individual) for people with LDs who have committed or at risk of committing sexual offences.		
	Engage with agencies to develop perpetrator focused activities			
	Work with prisons to ensure services are provided to vulnerable adults within the prison and appropriate arrangements are put in place for their release.	PD delivered training to deputy governors and will deliver training to ISIS YOI Prison in June.	Peter Davis and Prison Governors	2017-18

Priority 3 PROPORTIONALITY				
Ref	Action	Activity	Lead Agency/ SAB Member	Deadline and progress RAG
3.1	Ensuring risk assessments are followed by appropriate protection planning, applying the principle of the least restrictive intervention to address the risk. <ul style="list-style-type: none"> Streamlining the investigation process and ensuring the safeguarding response across partner organisations is consistent and proportionate to the presenting risks. Learning and Development			
	Safeguarding Adults forms to be streamlined to make them more user friendly and ensuring making safeguarding personal is at the forefront of the safeguarding process.	Forms redesigned and implemented	Safeguarding Adults Team	2017-18 Completed

	A shared risk assessment tool to be developed incorporating a common set of elements and staff to be trained on this.	PSW to undertake research to find examples of tools which can be adapted for our needs. L&D to evaluate the current risk assessment training and look at commissioning something which is more practiced based.	PSW/ L&D	2017-18
	Align with other investigation processes.	PD has completed a document which details how other investigation processes align with Safeguarding Adults Reviews.		2017-18
	Review local policy for Safeguarding enquires.	Completed and signed off by the board in March 2018.		2017-18
	Ensure that there is transparency of information regarding placements and risk assessments undertaken	To link into the work by PSW and L&D sub-group around risk assessments	PSW	
3.2	<p>Enabling Adults, their families and carers, as appropriate to the circumstances to manage risks themselves and be supported to engage in positive risk taking.</p> <ul style="list-style-type: none"> Ensuring individuals and carers are empowered to make informed and safe decisions <p>Learning and Development and Communication and Engagement</p>			
	Revisit the use of Family group conferences/ restorative practice to address complex family dynamics. Link with troubled family's pilot.	Safeguarding Adults Team linking in with children's services around FGC practitioners. TP and Safeguarding adults Team to develop a pathway to encourage referrals and a practice framework. Also Restorative practice facilitators training commissioned by SAB to include Faith leaders.	L&D Sub-group	
	Develop guidance/ definitions of positive risk taking.		PSW	2017-18
3.3	<p>Considering and addressing Issues relating to capacity and DoLS, ensuring that decisions are made in the best interests of the individual and least restrictive options sought. Continuing to focus on adults with learning disabilities admitted to assessment and treatment units</p>			

	<ul style="list-style-type: none"> Receiving regular reports on progress of the Transforming Care Partnership. Performance, Quality Assurance, learning and Development, Communication and Engagement			
	Transforming Care Partnership representative to give quarterly reports to the Board and to share work plan.	Transforming care rep attends SAB every 6 months. March 2017 and September 2017 and March 2018	Transforming Care Partnership Rep	On-going
	Develop guidance on rights of individuals, including DoLS such as the right of representation and challenge in relevant languages and easy-read to be disseminated to service users and staff.	Documents to be developed and brought to the C&E group to make sure user friendly and to ensure dissemination.		
3.4	Cases of self-neglect (including hoarding) must be responded to giving due regard to issues around capacity, choice and independence and public safety. <ul style="list-style-type: none"> Improve arrangements between housing and adult services to more easily identify those of self neglect. Quality Assurance			
	Board to gain assurance of the development referral mechanisms between tenancy, housing and benefits services with Adult Services.	Liaise with Community Services and Social Work Teams to establish what happens now, identify barriers/challenges, determine numbers and review effectiveness.		

Priority 4 PROTECTION				
Ref	Action	Activity	Lead Agency/ SAB Member	Deadline and progress RAG
4.1	Ensuring people are protected when they are unable to protect themselves and support to make decisions about how they live their lives. <ul style="list-style-type: none"> Ensuring adults at risk are aware of their right to advocacy and to empower people who lack capacity to be involved in the safeguarding process. Performance , Learning and Development, Communication and Engagement			
	Raise awareness of the right to advocacy during a safeguarding adult's enquiry and ensure this is embedded into practice.	Advocacy partnership undertook training sessions as part of Safeguarding Adults Week 2017		

	Monitor the use and quality of advocacy and report this to the Board.		QA Sub-Group	
	Engaging with voluntary sector user groups to deliver awareness sessions on advocacy.	Advocacy partnership undertook training sessions as part of Safeguarding Adults Week. However this need to be broaden out to service users also		2017-18
	Ensure adults safeguarding information includes individual's right to advocacy	L&D group to look at whether more training is needed around this. L&D to undertake further scoping around use of advocacy.	L&D Sub-Group	
	Set up a Task and Finish group to map existing resources and ensure practitioners understand this.			
4.2	<p>Ensuring that the Board listen to people who are at risk of abuse to clearly identify what it is they want to help them feel safe.</p> <ul style="list-style-type: none"> Ensuring that Making Safeguarding Personal is at the centre of the safeguarding process across the borough. <p>Performance, Quality Assurance, and learning and Development</p>			
	To ensure that staff are trained and understand the values and principals of MSP.	New forms have now been implemented and include MSP- training has been undertaken with all staff around how to correctly use these forms and how to capture MSP element. MSP forms part of the commissioned core training.	Learning and Development sub-group	
	Undertake an audit of MSP to identify any gaps in staff understanding or reporting.	A Safeguarding audit for CLDT and SSWT has been undertaken, which incorporates MSP in relation to best practice.	Safeguarding Adults Team	
	Identify how partner agencies are ensuring they capture MSP in their safeguarding process.			
	Establish processes for multi-agency case file audits to ensure MSP is embedded across practice.	Audit tool has been shared with Oxleas		

	Ensure the development and implementation of a transition protocol for safeguarding which includes easily accessible case summaries.	See the adult/ see the child protocol written and signed off at both adults and childrens board.	CLDT/Peter Davis	2017-18
4.3	Developing processes to make it easier for people to report abuse, ensuring they receive a good-quality service when they do and that all groups have equal access to safeguarding and protection. <ul style="list-style-type: none"> Continuing to raise awareness in the community and strengthen links with voluntary agencies. Quality assurance, Communication and Engagement			
	Undertake the second phase of the 'Safeguarding raising awareness' project to engage with identified communities.	Grip have been commissioned and are undertaking this work. Grip will report to the board in June 2018	GRIP	
	Undertake Research to better understand referral rates for all communities.	Analyse data from Strategy & Performance. Identify communities where underreporting is apparent. Pass findings to C&E sub-group to develop engagement strategies.		2017-18
4.4	Ensuring that statutory agencies work to address the types of abuse that have been under-reported, including domestic abuse and modern slavery. <ul style="list-style-type: none"> Organising Joint Adults and Children's conferences to raise awareness of cross cutting issues such as Modern Slavery, Human Trafficking and Forced Marriage. Performance, Learning and Development, Communication and Engagement			
	A joint Adults and Children's conference to be held on 21 st June 2017 with a focus on Modern slavery, Human trafficking and Forced Marriage.	Completed	Board Manager with Children's Board	2017-18 completed
	Safeguarding Adults week to be held in June and to host workshops that address Modern slavery, Human trafficking, Forced Marriage, hate crime and scams,	completed		2017-18 Completed
	Ensure that agencies are reporting human trafficking, modern slavery etc.	No cases referred to date (July 2017). Train the trainer training was undertaken by 6 staff around human trafficking/ modern slavery and they will be undertaking sessions with staff to raise awareness. 1 session held		2017-18

		27/11/2017 for people and another session 15/12/2017 and more scheduled for 2018.		
--	--	---	--	--

Priority 5 – PARTNERSHIP				
Ref	Action	Activity	Lead Agency/ SAB Member	Deadline and progress RAG
5.1	Building upon existing links between the SAB and other key partnerships including the Children’s Safeguarding Board, the Health and Wellbeing Board and Safer Greenwich Partnership. <ul style="list-style-type: none"> Work with children’s services to align annual reports and host joint events. Quality Assurance, Communication and Engagement and Safeguarding Adults Review Evaluation Group.			
	Align Adults and children’s annual report 2016-17	Alignment undertaken as far as the requirements of the reports permit. Report written and signed off	Board Manager	2017-18 complete
	Present children’s and adults annual reports together to Cabinet 2016-17	Completed	SAB Manager and Independent Chair	2017-18
	Continue to develop direct links to other board to ensure safeguarding adults is on their agenda.	Protocol drafted for multiple types of reviews e.g. DHRs, SARs, SCRs etc, nearing completion	Peter Davis	2017-18
5.2	Ensuring that all partner agencies are equipped to identify and report abuse and neglect and provide a consistent and effective response. <ul style="list-style-type: none"> Implement the information sharing protocol and ensure there are clear governance arrangements in place. Quality Assurance and Learning and Development			
	Implement information sharing protocol.	ISA agreed at the December 2017 board.		2017-18
	Disseminate and monitor implementation of ISP and supporting organisations where there are blocks to implanting.			

	Develop training/ guidance around sharing of information to ensure a consistent approach across organisations.			2017-18
5.3	<p>Ensuring a strong commitment/ assurance from strategic leaders across partner organisations e.g. NHS, Local authority, Police and prisons to deliver effective multi-agency safeguarding.</p> <ul style="list-style-type: none"> ▪ Ensure that a mechanism is built into the Board meetings for agencies to report potential concerns and future challenges. ▪ Ensure that all Board members have a system of cascading down information through their organisations and ensuing multi-agency safeguarding. <p>Performance and Quality assurance</p>			
	Build stronger relations with the three prisons as members of the Board.	Independent chair is progressing this by extending invitations and following this up. Attendance by 1/2 of 3 prisons.		
	Prisons to develop reports to the board around statistics of safeguarding adult's enquiries undertaken at the prisons and the outcomes of these investigations.			
	Collate and overlay data from different agencies to identify current trends but also to predict future trends.	Performance sub-group established and development work for integrated performance reports underway. Draft template for integrated performance report expected to be presented to SAB March 18.		2017-18
	Add a standard agenda item at Board meetings to report on future challenges/ trends and concerns.	Standard agenda item has been added under Implementing the strategic plan.	Board Manager	2017-18
	Any reports/ action plans e.g. CQC NOMS, SARs etc discussed at the Board are followed up.	On-going		
	Identify structures within organisations to demonstrate how information is cascaded.			

Priority 6- Accountability

Ref	Action	Activity	Lead Agency/ SAB Member	Deadline and progress RAG
6.1	Receiving reports from partner agencies to assure the board of local arrangements for delivering safeguarding. <ul style="list-style-type: none"> Ensure all SAB members are aware of their responsibility to the board and hold each other to account. Performance and Quality assurance and learning and Development			
	Compile and maintain a list of all Board members/ Safeguarding Leads.	Complete and on-going	Board Manager	2017-18 complete
	Develop an induction pack for new members			
	Undertake peer audits to assure the board that partner agencies are effectively carrying out safeguarding.	Audit tool shared with Oxleas	Performance Sub Group	
	Develop a Performance and Quality Assurance Framework for the SAB	Perf. And QA Framework drafted. Agreed by QQ and Performance sub-groups signed off at board		2017-18
6.2	Continuing to identify areas where further work is needed through performance management, quality assurance and improving safeguarding arrangements <ul style="list-style-type: none"> Review through multi-agency audits quality assurance processes. Develop appropriate monitoring arrangements that are objective and measurable. Performance and Quality assurance.			
	Participate in regional/ national activities to Identify common issues/ best practice within other SABs and report to Board.	SAB Manager attends SESAB meetings and Head of Safeguarding attends LSAN and LSPSG for London SAB.	Board Manager / Independent chair/Head of Safeguarding	2017-18
	Complete annual Audit Tool Attend challenge event and review priorities for the following year.	Completed for 2017-18		Challenge Event 2018